

WARKWORTH PARISH COUNCIL

At the Meeting of the Council held at British Legion Room, Memorial Hall, Warkworth on Thursday 6 October 2011.

Present: Cllrs Dr Cox, Mr Elliott, Mr Heir, Mrs Mackay, Mr Ward, Mr Watson and Miss Wilson.
The Parish Clerk in attendance – Mrs L Hamlin

Actions

- 1 **Apologies for absence:** Cllrs Mr Clark, Mrs Frisch and Mrs Watson
- 2 **Declarations of Interest:** None
- 3 **The minutes of the meeting on 1 September 2011** were signed as a true record.
- 4 **Public Questions:** None
- 5 **Matters Arising therefrom:**
 - a. Brick Wall on Rotary Way – Clerk has contacted NCC who have confirmed that Mr Hunter of Highways Construction has the work in hand.
 - b. Fencing on Rotary Way – Clerk has contacted NCC again about timescales for this work and to date no response has been received. Clerk
 - c. Pathways – Asphalt repair at Beal Bank – These repairs have been completed.
 - d. Overgrown hedges – Path between Beal Bank and The Wynd – Northumberland Estates have written to the Parish Council enclosing a map to identify which area needs addressing. The area was highlighted and Clerk to send to Northumberland Estates. Clerk
 - e. Fencing outside The Sun – Defer re painting of repairs. A further fault has developed with a slat needing nailing into the post. Cllr Ward offered to look at this repair. Cllr Ward
 - f. Kissing gate repairs – Clerk has reported the removal of the chain to NCC and is awaiting repairs to be undertaken.
 - g. Recreation facilities map – The map is now in the notice board.
 - h. Response from Northumberland Estate in relation to land access – Northumberland Estates have written in relation to the extension of the caravan park and stated that they have refused to allow the applicant to use Haul Road for access. The other option to widen the Cemetery Road was also put to Northumberland Estates as they own the land either side and they believe this road is not suitable to support the movement of traffic. They also believe there is a covenant that would prevent the extension of the caravan park and the Estate will be looking to put in an objection to the extension.
 - i. Kerb stone outside Present Time – This has been repaired by NCC.
 - j. Paving Stone outside Greenhouse – This has been repaired by NCC.
 - k. The Clerk confirmed that NCC has stated notification of decisions in relation to planning will be sent to Clerks via email; however, to date, notification has been sent by post. Clerk has written to Mrs Ledger stating that NCC were not sending out notices by post due to cost in postage and admin so writing to say a decision has been made it not saving on costs. Clerk awaiting a response.
- 6 **Correspondence Received:**
 - NCC – Co-location of the Berwick and Alnwick Planning Teams to Allerburn House, Alnwick. The majority of the planning team, including admin, will be located from Berwick to Allerburn House. There will be one planner and a part time admin person remaining at Berwick; the touchdown space in Berwick for other officers to be there when required.
 - NCC – Notification of approval of name change from “Polgarth” to “Pinehaugh”, Station Road
 - Broadband for Northumberland letter from The Conservatives – to help with the campaign to get better broadband into Northumberland a short questionnaire has been compiled and residents are encouraged to complete the questionnaire at www.surveymonkey.com/broadband4northumberland Clerk to advertise this in The Pelican. Clerk to write to Mrs Trevelyan stating the Parish Council is upset by the

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quality of broadband in the Parish; speeds are slow and in some areas broadband is unobtainable due to lack of reception. Clerk

- Boundary Commission for England – 2013 Review of Parliamentary Constituencies – the Boundary Commission is seeking help to advertise this review and the Clerk is to request posters for displaying in the Council notice board.

7 Finance:

- a. Current Balance : £26,744.49 current account, £74.47 savings account
 b. Payments - The following list was put before members and was approved:

Payments this meeting:		
101199	Mrs L Hamlin	£213.13
101200	PAYE	£43.37
101201	Gordon Wilson Blacksmith	£300.00
101202	Northumberland Estates	£85.00
101203	BDO LLP	£342.00
101204	Northumberland Estates	£100.00

c. Receipts : Precept £14,250, interest 0.01p

d. Audit Conclusion

Two issues were raised by BDO the auditors 1) last year's fixed assets needed to be restated as with all Parish Councils 2) Payment Authorisation – the Council did not authorize all payments under a specific item on the agenda i.e. authorized under "any other business" which is a breach of LGA 1972 Sch 12 which states that the agenda of a council meeting must specify the business to be transacted at the meeting. The Annual Return was approved and accepted by the Parish Council.

8 Planning:

To report on any planning decisions:

None

Planning applications pending:

11/01268/VARYCO - Coquet View Leisure Park - Remove condition 3 to allow all year holiday use – objections submitted

11/01447/FUL - 6 Castle Street - Demolish rear extension & add single/double storey – Cllr Mr Elliott attended the site visit and the decision is to go to Committee tonight.

11/01012/FUL – Coquet View Caravan Park - Extension to existing holiday caravan park to provide 152 additional holiday static caravans plus sales and reception area – objections submitted

Planning applications to review:

11/02305/COU – The Boathouse, The Butts – change of use of amenity land to allow access and parking area for new dwelling (revision to A/2008/0293) and construction of new flood defenses with boundary wall. – no objections

11/02429/HEGRMN – New Barns Farm – Removal of section of hedgerow – Cllrs to review the site before making recommendation

11/02507/VARYCO – New Barns Farm – Variation to condition 2 of 11/01406/FUL – new vehicular access – Cllrs to review the site before making recommendation

Clerk

All

All

9 Requested Agenda Items:

Formal bedding costs – NCC has quoted £545.99 to plant and water the formal bedding. It was agreed to accept this quote.

Draft budget – A review of the draft budget was undertaken. Cost is still required from NCC for cutting of the football pitches; it was agreed to add Heatherleazes path weed spraying to the ground maintenance works; discussion took place as to whether 13 Heritage Lights should be funded to replace existing lights in Conservation Area. Cllr Mr Watson to include an item in The Pelican for comments from residents and also ask for suggestions on future projects. The budget to be reviewed again at the next meeting. Clerk

Contact details of Councillors – It was agreed not to circulate to the public the contact

Cllr Mr Watson

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details of Councillors as the Clerks details are in the notice board and on the web page.

Date change for November Meeting – Cllrs Mr and Mrs Watson are unable to make the 3 November meeting and discussion took place as to whether the meeting should be moved to the following week; however, other Councillors could not make the alternative date so the meeting to remain on 3 November.

Black Cable – In March 2011 an exposed black electricity cable was raising concern at the Water pumping station on the Stanners. The Clerk can now confirm that, following discussions with Northumbrian Water, this cable is the property of British Telecom and they are going to dig this cable back into the bank side out of view and danger.

10 Urgent Items:

- Cllr Mr Heir raised an issue at Monks Walk – a tree has fallen over in this area alongside the retaining wall which will need removing; however, this could be a potential site for the memorial tree.
- Cllr Mr Elliott informed the Council that the Parish is on the list to receive a grant for moving the electric cables underground at Station Road.
- Cllr Miss Wilson stated that people are leaving their dog bags where the old bin was on the path to the beach. Clerk to request another notice be placed informing dog owners where the new bin is sited. Clerk
- Cllr Mr Heir asked that the Parish Council send a letter of congratulations to the Warkworth in Bloom Committee and commend them on their excellent achievements in Northumberland in Bloom and Britain in Bloom. Clerk
- Cllr Mr Heir warned the Councillors about the prospect of memorial seats being requested before the demise of the residents, as has happened in another parish. The seat is in situ and the owners are still quite well.
- Cllr Mr Heir reported there is an issue with discoloration of water. Northumbrian Water is coming to inspect the water supplies on 7 October.
- Cllr Mr Watson asked if the Parish Council wish to have a wreath for Remembrance Day and it was agreed that the Council would require one.

11 Items for next agenda:

Budget Review

12 Date of Next Meeting: Thursday 3 November at 7pm in British Legion Room, Memorial Hall, Warkworth

Chairman closed the meeting at 9.15 pm